

Generation School LLC

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Address: 1105 SE 13th Ave Hillsboro, or 97123

This Contract is between _____, hereinafter "client"
and _____, hereinafter "provider," for childcare
services provided for the child(ren) listed below

Name(s) of Parents/Guardian _____

Address: _____

Phone Number: _____ Phone Number: _____

Email(s): _____

Employer's Name/Address: _____

Emergency Contact & Phone Number: _____

Only parents, other relatives or friends who are authorized in this contract can pick up the
child/dren. Signature to drop in and pick up is required. First time to pick up an ID with a
picture.

(First time picking up, need to
show ID)

Child(ren) Covered by This Contract:

Child' name: _____ Date of Birth: _____

Child' name: _____ Date of Birth: _____

Child' name: _____ Date of Birth: _____

Child' name: _____ Date of Birth: _____

Do your child(ren) have any medical conditions, such as, allergies, asthma, etc.? _____

_____ if your child takes any medication, we will have to have the prescription and instructions by the doctor in order to provide it the medication.

Parental/Guardian Permission:

- a. Do you give us permission to transport your child(ren) to field trips or other needs? Yes or No
- b. Do you give us permission to provide medicine such as Tylenol in case the child gets a fever? Yes or No
- c. Do you give us permission to call for medical service in case of an emergency? Yes or No
- d. Do you give us permission to post pictures of your child(ren) on the internet, (such as Facebook, Instagram, childcare web page, etc.)? Yes or No

KEY INFORMATION

- 1. First Day of Care: _____
- 2. Regular Hours of Care: _____ (AM/PM) to _____ (AM/PM);
Monday through Friday, full time is considered up to 9 hours per day
4 to 5 days a week. Part time is considered 23 hours a week.

NOTE: Late drop-offs do not allow for late pick-ups, absent days do not cover another day.

- 3. Late Fee Policy:
 - a. The maximum hours available for full time care is 9 hours. If the Client picks up their child after 9 hours after 5:00pm the closing time, the Client will be responsible for paying \$1 per minute. c. The Client is responsible for paying a fee of \$1 per minute if they pick up their child(ren) outside of regular hours (if not previously discussed with providers), regardless of maximum hours and closure time.

- 4. Yearly Closures days list will be posted by the sign in and out binder.

- 6. Client Vacation: The Client must pay the regular fee even if they did not bring the

child(ren) during their vacation.

7. Child Sick Days and Absences:

- a. The Client must pay for all days when the child is sick and not in childcare.
- b. If child(ren) get sick during childcare hours, the Client is responsible for picking the child(ren) as soon as possible.
- c. The Client must not bring the child(ren) if they are sick or show unusual side effects within 24 hours before care. This includes vomiting, fever, diarrhea, sore throat, eye infection, skin infection and lice infestation.

8. Holding fees:

- a. If the Client is laid off from work, loses a job, or becomes seriously ill and decides to temporarily remove the child from care, the provider will charge \$ _____ to hold the child's space for _____ weeks. At that point, the agreement will be renegotiated.

9. Field Trip Fees:

- a. The Client will pay any out-of-pocket costs involved with field trips, such as zoo entrance fees, community center fees, or other event fees.

10. Fees for Extra Services and Food:

- a. The Client will be responsible for bringing diapers, wipes, baby food, formula, rash cream, sunscreen, blanket, boots, raincoat, extra clothes for the childcare program.

11. Contract Termination:

- a. If the Client wishes to terminate the contract and withdraw their child from our services, they must notify the provider at least a month in advance.

We will have one month of grace period to adapt to each other, and if the child, you, or we are not satisfied, this contract is invalid. You must notify us at least one month in advance if you will stop the child care services. By signing this contract that means that you agree to all terms and will receive a parent handbook that you need to sign or receive by email.

PARENT SIGNATURE: _____

PROVIDER SIGNATURE: _____